

After School Clubs

Autumn 2017

Dear Parents

We are pleased to inform you that our After School Clubs will be commencing on **Monday 9th October**. This term will run for a period of 8 weeks. Due to mid term break there will be no clubs the week beginning the 30th October. **Please note that parents can not enrol their child(ren) in more than two clubs. This is to ensure that all children get a chance to participate in the afterschool clubs. If there are still places available on clubs after registration day we will notify all parents and you may then book further clubs.** Parents may only enrol their own children.

Registration Day

When? Thursday 28th September 2017 @ 6.30pm

Where? At the school

What do I need to bring?

- A completed registration form (one form to be completed for each child).
- Fee – please bring exact change (cheques are welcome but don't write the amount until places are secured).
- **A completed insurance form** (this is mandatory to have for every child taking part in clubs) plus payment of €7

What to expect on registration day?

Please enter the School Hall from the Junior/Senior Infants yard at the back of the school. You will be given a numbered ticket, proceed to the booking tables in the lobby when your number is called. There will be a table assigned to each day of the week. Once you've registered the place on preferred club or clubs you can then move to the payment table. Payment can be made by either cheque or cash (if paying by cash please try to have **exact change** as this will help speed up the registration process). Some clubs fill up quickly so arrive early to avoid disappointment; there are only 10 places per club. We ask that parents understand that the organisers are parents themselves and are helping out voluntarily so please be patient if there are delays. Please don't ask them to hold places or pre-book children onto club lists.

Important Notes

- In the interest of safety we cannot stress enough that children attending the sports clubs must have the appropriate clothing and footwear.
- Clubs will start at 1.15pm and finish at 2.15pm for Junior/Senior Infants, 2.15pm to 3.15pm for all other classes. When school finishes, children will proceed to the junior yard as usual and then join the line for their club. We ask you to ensure that you arrive on time to collect children.
- The form is available for download on the school website – www.skerrieseducatetogether.ie. Parents who are unable to attend on Thursday evening registration will have an opportunity to register on the following morning, Friday 29th, at the school from 8.30am (in the old reception area), providing there are places still left available. **Please note that places in the clubs will be on a first come first served basis. In order for your child's place to be fully booked, payment for both the club and the insurance is required at registration. There will be a waiting list set up if needed, should there be any cancellations.**
- If a club is cancelled or if parents need to be notified of any changes, a text will be sent out as soon as possible. We will also post updates on the school website and Facebook page.
- For health and safety reasons and for the enjoyment of all children in the clubs the school's code of behaviour will apply during club time. If the leader believes that a child is not enjoying the club they may at their discretion ask the parent/s to consider the child's membership in the club.

It is mandatory that children have Liability Insurance. It is a strict requirement that children are covered in order to take part in an afterschool club. Insurance form must be completed and paid on Registration night.

Note this is a change from previous years

If a child isn't covered, they can't take part in the afterschool clubs program. Parents will need to indicate on the form that they take responsibility for ensuring their child is covered.

Who is on the After School Clubs Committee?

We are parents of children attending Skerries Educate Together. The whole idea of the clubs is to allow children experience new activities in a safe, friendly and familiar environment. Our hope is that these clubs will nurture and inspire the children and most importantly that they have FUN!!! The current committee members are:

Ciara Boylan, Carmel Crowley, Joanne Martin & Sheelagh Hogan. We would love to hear from you if you would like to become a Leader and run a club of your own!

*The School does **not** run the Clubs so they won't be able to answer your questions directly.*

Clubs

Art (All Classes)

The children will have lots of fun as there is no wrong way to explore art; there are just different ways of looking at it. Each term we do different things to keep this club fresh and new! (This could get messy, so parents please consider providing an old shirt for your child, to save their clothes or even dress them in clothes that won't matter if they get dirty on this day). **Leader – Gina**

Athletics (1st to 6th Class)

Come along each week to have fun learning a few different aspects of athletics. This club includes jumping, throwing and running (short and long distances) activities. Learn all about the rules, take part in training while having fun and keeping fit.

Leader - Conor

Basketball (2nd to 6th Class only)

Come along each week to have fun and learn how to play basketball. Learn all about the rules, take part in training and competitions while having fun and keeping fit. **Leader - Dara**

Bookcraft (2nd to 6th)

Are you creative? Do you like books? If so, well this is the club for you. You will learn the art of binding your own mini book using paper, card and thread and then decorate the cover. You can create your own comic book, scrap book, stamp collection, story book, Etc. The choice is yours. **Leader – Kristina**

Chess (1st to 6th Class)

Chess is one of the oldest games in the world and Right Moves Chess Academy was established to bring chess to children across Dublin. Chess is extremely helpful in brain development, particularly when it is played regularly from a very early age and improves the learning, thinking, analytical power, and decision-making ability of the child. Children playing chess from an early age exhibit extraordinary memory skills and improved concentration. In the academy we learn how to play the game, how to analyse moves, tactics and the importance of planning - it's also a lot of fun too! **Leader – Gerry**

Craft & Sewing (1st to 6th Class)

Do you enjoy making things? In this club you will get to make lots of fun crafts like your own bean bag, your own felt bag, finger puppets, Easter decorations, felt animals, etc. This is a club for the creatively inclined and for those who love making things – most of all, it's fun. **Leader - Rosie**

Creative Writing (1st to 6th Class)

More about the creativity than the writing. Grammar, punctuation, spelling, good handwriting and all the other more technical elements of writing are hugely important for the effective communication of your story but they are **NOT** the province of this club. Sure, they'll be in the mix; but as tools not rules. In this club our aims are to normalise tapping into that mysterious thing we call creativity, tell the stories we all have to tell and, of course, to have fun! **Leader - Seán**

Drama, fun & games (Junior & Senior Infants)

This club takes place in our fabulous new school library. We will develop confidence & self expression, having fun through drama, stories & games. **Leader – Amelia**

Hip Hop & Dance (Junior & Senior Infants)

Hip Hop & Dance helps to increase the degree of thinking, feeling and movement. It enhances cognitive, affective and motor development. Music and dance frees the spirit and brings out the creative forces in children and it is fun! **Leader - Hannah**

Gardening (Junior & Senior Infants)

In this afterschool garden club, kids learn the basics of gardening through fun and exciting hands-on activities. Discover the secrets of soil and composting, and meet some wriggly worms. Plant veggie and flower seeds, tend seedlings and later transplant them into the Children's Garden. Explore the Garden's insects and birds and create wonderful habitat for them. This is a fun, hands on club for little people who love being outdoors. **Leader - Louise**

Karate & Self Defence (All Classes)

Karate is a martial art in which the body, mind and spirit are simultaneously developed to realise one's full potential as a human being. Its strenuous physical nature takes students on a journey of empowerment and spiritual growth. This is an introduction to the art of Karate. It will be taken by Sorchá McCorry who runs the WSKF Karate Ireland and Self Defence in Skerries. She has just returned from the world championships in Japan where she won 3 bronze medals. She is really excited to be running this club in SETNS. **Leader - Sorchá**

Lego (All Classes)

This club offers children a chance to improve dexterity, use their imagination through learning play with Lego and other construction sets. They will have lots of fun creating, inventing, building and changing their minds to create all over again. This club is bound to be fantastic fun for everyone! **Leaders - Anne (Infants) & Antoinette (1st to 6th Class)**

Science (All Classes)

'Why is the sky blue Mummy?' 'How do plants grow?' When a child asks this kind of question they have taken the first step into the world of science and in Science Club they'll discover what it's like to take the next: finding answers to those questions. Also we'll be doing lots of cool, fun stuff! **Leader - Sean**

Ukulele (2nd to 6th Class)

In this club the children will have fun learning how to play the Ukulele. This club will promote commitment and a sense of pride and achievement as they begin to realise that they themselves can make music happen! This in turn will be great for the children's confidence. A ukulele will be provided for the duration of the club term. Children will be allowed to bring their ukulele home each week to practice on. **Leader – David**

Yoga & Mindfulness "BRAVEHEARTS" (All Classes)

This term this club will spend time doing all of those little things that help to keep your children's heart light, happy, peaceful and brave ! We will practice yoga & mindfulness games and activities, mindful arts & crafts, gardening, mandalas drawing, imaginative storytelling and singing. Through all these activities we will aim to create a friendly, encouraging, peaceful space so that they can feel happier, stronger and peaceful inside in class and in their daily lives.

Leader – Magda

***If you have any queries we would prefer to correspond by email ciaraandrichard@hotmail.com
or by text to 086 3832848***

If you call and don't get a reply we will return the call as soon as we can.

Registration Form

Please complete one form for each child.

Name of Child _____

Teacher _____

Year/Class _____

Parent/Guardian _____

Contact Number _____

Child is allowed to walk home alone Yes ☐ No ☐

I accept responsibility that my child has adequate insurance. Yes ☐
(it is mandatory that your child has 24 hour cover to take part in clubs)

If the child have any medical conditions that the Club Leader should be aware of, please give details on back of this form.
Please note that due to data protection we do not have access to medical information that you have given the school.

I understand that in the event of my child requiring medical attention all reasonable efforts will be made to contact me on the number provided on this form. In the event of illness or injury I authorize a suitably qualified medical practitioner to provide emergency treatment or medication Yes ☐

Do you consent to your child's photo been taken? Yes ☐ No ☐

In the interest of fairness we would ask parents to book each child on **a maximum of two clubs.**

Junior & Senior Infants		
1:15 - 2:15pm		Amount
Mon	<input type="checkbox"/> Hip Hop & Dance - Hannah (€40) <input type="checkbox"/> Drama, Fun & Games - Amelia (€40)	
Tue	<input type="checkbox"/> Lego - Anne (€40) <input type="checkbox"/> Art - Gina (€45) <input type="checkbox"/> Karate Self Defence (€40)	
Wed	<input type="checkbox"/> Science - Sean (€45) <input type="checkbox"/> Lego - Anne (€40)	
Thur	<input type="checkbox"/> Yoga BRAVEHEARTS - Magda (€40) <input type="checkbox"/> Gardening - Louise (€40)	
	Clubs	
	Insurance	€7.00
	Total Due	
	Receipt Number	
	Amount Outstanding	

1 st Class to 6 th Class		
2:15 - 3.15pm		Amount
Mon	<input type="checkbox"/> Chess - Gerry (€45) <input type="checkbox"/> Creative Writing - Sean (€40) <input type="checkbox"/> Golf - Bobby (€40) <input type="checkbox"/> Craft & sewing - Rosie (€45)	
Tue	<input type="checkbox"/> Art - Gina (€45) <input type="checkbox"/> Karate Self Defence (€40)	
Wed	<input type="checkbox"/> Science - Sean (€45) <input type="checkbox"/> Lego - Antionette (€40) <input type="checkbox"/> Athletics - Conor (€40) <input type="checkbox"/> Bookcraft-Kristina (€45) <i>2nd to 6th Class</i>	
Thur	<input type="checkbox"/> Yoga BRAVEHEARTS - Magda (€40) <input type="checkbox"/> Ukulele - David (€40) <input type="checkbox"/> Basketball - Dara (€40) <i>2nd to 6th Class</i>	
	Clubs	
	Insurance	€7.00
	Total due	
	Receipt Number	
	Amount Outstanding	

By signing this form you agree that all the information is correct and that you are aware and have made a note of the details, i.e. day and time of each club. You are confirming that you and your child have read and agreed to our Code of Conduct.

Signed by Parent/Guardian _____

Code of Conduct

In keeping with the schools Code of behaviour which the committee has adopted, it is expected that all children participating in afterschool clubs do so in a spirit of co-operation and friendship with club leaders and other children. Children are expected to behave in a way that is considerate towards other club members and club leaders. Club leaders may remind children of this if necessary during club sessions. If behaviour difficulties persist then club leaders are asked to follow the guidelines below and bring this to the attention of the After Schools Clubs Committee. The following is an extract from the school's code of behaviour policy with which all children would be familiar;

School Rules

The Golden Rules apply throughout the school and will be taught in all classes. They form the basis of our Code of Behaviour and are as follows:

- Do be gentle – do not hurt anybody
- Do listen – do not interrupt
- Do be kind and helpful – do not hurt people's feelings
- Do take care of property – do not break or damage things
- Do be honest – do not cover up the truth
- Do work hard – do not waste your s or others people's time

The following steps are guidelines if a leader is having difficulties with a child for any of the above reasons;

1. The leader should try resolve issues themselves with the child in the club before any escalation is required.
2. If the situation remains unresolved the leader should raise concerns directly with the parent/guardian of the child.
 - If a leader does need talk to a parent, the Clubs Committee ask to be informed and updated by email ciaraandrichard@hotmail.com.
3. If problematic behaviour persists, even after speaking with the parent/guardian the leader should ask a member of the Club's Committee to intervene.
4. An impartial Club Committee member will consult with the leader, parent and child and then suggest a resolution which may include:-
 - A committee member attending the club to observe the situation.
 - The chid being allowed to continue attending the club but only under parental supervision.
 - The child may be offered a place in an alternative club.
5. If behavioural problem continues and the situation remains unresolved it may be necessary to exclude the child from participating in SETNS clubs. This measure will only be used as a last resort and would be carried out in consultation with the Home School Liaison Officer.

Complaints Procedure

If a parent/guardian has a complaint about a club leader they should initially address the issue directly with the club leader, however if the situation is not resolve to their satisfaction they should contact a member of the Clubs Committee (email address) who will intervene in a confidential , impartial and timely manner.

These guidelines were drafted by the Afterschool Clubs Committee, the Principal & the Home School Liaison Officer.

Pupil Personal Accident Insurance 2017/2018

Option B – Specified Pupils Only



AIG Europe Limited is pleased to relaunch Pupil Protector, a new and innovative Personal Accident Plan designed to provide financial support and assistance in the event of an accident to a child.

Every year many children require hospital treatment following an accident and the consequences can be very serious, often leading to permanent disability. Our Pupil Protector Personal Accident Plan is designed to provide financial support for parents to meet some of the medical, dental and other bills that arise when serious accidents happen. Our plan provides a wide range of insurance benefits, some of which are not available on similar schemes with competitors. We also include a number of non insurance features such as access to our unique Medical Second Opinion Service and our highly qualified Medical Management Services staff for post accident advice and guidance on the best recovery path for pupils.

If you wish to enrol your child in the Group policy organised by the school all you need to do is complete the form below and return it to the school by **31st October 2017** with the appropriate premium for the cover option you have chosen. The premiums are **€4.50 per pupil** for School Activities only or **€7.00 per pupil** for 24 hour cover. Some schools may organise the scheme through the internet in which case a 20% discount is available off these rates. You should check with the school if this discount is available.

COVER

The following is a summary of the benefits payable should any insured pupil sustain accidental bodily injury resulting in medical expenses, disablement or death.

SUMMARY OF BENEFITS

• Paralysis from the neck down	€200,000
• Brain damage	€200,000
• Permanent total disability	€150,000
• Loss of sight in both eyes	€150,000
• Loss of both hands or both feet	€150,000
• Loss of sight in one eye	€100,000
• Loss of one hand or one foot	€100,000
• Loss of hearing:	
both ears	€100,000
one ear	€40,000
• Loss of speech	€40,000
• Death by accident	€25,000
• Full thickness burns.... up to	€20,000
• Facial Scarring.... up to	€2,000
• Hospitalisation €20 for each 24 hours.... up to	€1,800
• Medical & Dental expenses not recoverable from any other source.... up to	€40,000

INSURED PERSONS

All pupils of the school for whom premium has been paid.

AGE LIMITS

Lower Age Limit – 3 years. Upper Age Limit – 22 years.

OPERATIVE TIME (in accordance with the option selected)

While the insured person is participating in school related activities authorised by the school, including direct travel to and from such activities

OR

24 Hours a day.

PERIOD OF INSURANCE

As shown on the Policy Schedule.

WHAT IS NOT COVERED

We will not cover bodily injury to an insured person due to or caused by;

- A direct consequence of war.
- Flying unless as a fare-paying passenger.
- Committing or attempting to commit suicide or a crime.
- Resulting in a diagnosis of fibromyalgia, myalgic encephalomyelitis, chronic fatigue syndrome, post-traumatic stress disorder or any mental or nervous disorder.
- Resulting from a gradually operating cause.
- Taking a drug or drugs other than according to the manufacturer's instructions or as prescribed by a doctor.
- Taking a drug or drugs to treat drug addiction or under the influence of alcohol or solvents.
- In respect of medical expenses or hospital confinement arising from any physical or mental condition, or disability of a recurring or chronic nature, from which the insured person suffered or was known to suffer before the period of insurance. This exclusion shall not apply where insurance has been effected on a compulsory basis for all students or staff of a school.
- Occasioned during the course of employment of any kind other than an authorised school work experience programme or, in respect of staff, other than work on behalf of the school.

This summary is a guide to policy covers and exclusions. The policy document is issued to the school and contains all terms, conditions and exclusions applicable to this insurance.

This insurance is underwritten by AIG Europe Limited. Registered in England and Wales. Company number: 01486260. Registered office: The AIG Building, 58 Fenchurch Street, London EC3M 4AB, United Kingdom.

AIG Europe Limited, Ireland Branch has its registered branch office at 30 North Wall Quay, IFSC, Dublin 1, Ireland. Branch registration number 906664. Tel: +353 1 208 1400

AIG Europe Limited is authorised by the Prudential Regulation Authority of the United Kingdom, and is regulated by the Central Bank of Ireland for conduct of business rules.

APPLICATION FORM FOR SCHOOL GROUP POLICY

I wish to have my child included on the Schools Group Personal Accident Cover

Yes/No

If yes which option do you require: School Activities only (€4.50 per pupil) ☐ or 24 Hour basis (€7.00 per pupil) ☐

Name of Pupil (in full)

School class/year

Name of school

Signature of parent/guardian

Date

Cheques should be made payable to the School

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